



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
Washington, D.C.

November 30, 2017

OFFICE OF
GRANTS AND
DEBARMENT

MEMORANDUM

SUBJECT: Contingency Planning for Interagency Agreements (IAs)

FROM: Denise A. Polk (Kerry Neal, for)
Director
Office of Grants and Debarment

A handwritten signature in blue ink, appearing to read "Denise A. Polk", is written over the "FROM:" line.

TO: Senior Resource Officials

As you know, the government is currently funded thru Friday, December 8, 2017. Prudent management requires us to be prepared to implement our contingency plan for a shutdown should there be a lapse in funding. In preparation, the Office of Grants and Debarment is requesting that you identify those IAs that are required to remain active to support shutdown or excepted activities in the event of a shutdown. Those activities that are not in support of authorized excepted activities will be subject to shutdown for the duration of a funding hiatus.

For identified excepted IAs, the EPA Program Office will be responsible for contacting the other agency for continuation of the work. The level of effort under these IAs should not exceed that which is necessary to properly carry out the shutdown or excepted activity.

Not later than 12:00pm on December 5th, please provide the following information:

1. Name of Servicing Agency
2. IA Number
3. Brief justification related to excepted activity supported by the Servicing Agency.

As a starting point, please use the attached document listing shutdown and excepted IAs identified earlier this year when we completed a similar exercise. Please review and make any necessary changes based on current activities.

Please submit one consolidated spreadsheet per AAship/Region to Tony Fournier, Chief, Fellowships, IA and SEE Branch in OGD.

Any questions can be directed to Tony Fournier at 202-564-1021 or at Fournier.Tony@epa.gov.